

7 TSS
~~SECRET~~

1. Authority for request

2. Positions requested = TO increase FY 52 = [REDACTED] 25X9

Benson present
vacancies cannot be
used.

Ceiling increase " " = 25
positions plus 21 or 22
by which ceiling
is already exceeded.

25X9

Overall increase during FY 53 = [REDACTED] 25X9

25 positions unfilled in present TO of [REDACTED] 25X9

3. What positions (25) are to be = Technical Pool
of mechanical, chemical engineers, etc.

4. Date by which action must be completed.

5. Action taken for recruitment.

6. Justification

TO: DD/A Chief 5 copies
attn: Comd in Service

(Using Commo as guide)

1. The attached proposed ^{increase in the} NT/4 for the (TSS) has been developed by this office and ceiling on the basis of authority delegated to (title) by (7) on (date). Assistance in development of this memorandum regarding the change in the Table of Organization has been and attached organizational chart has been rendered by the Organization and Methods Service. It represents the best judgment of the officials of TSS as to the personnel needs for the balance of FY 52.

25X1A

SEE REVERSE FOR DECLASSIFICATION ACTION

Document No. 2

NO CHANGE in Class.

☐ DECLASSIFIED

Class. CHANGED TO: TS S C

Auth: DDA Memo, 4 Apr 77

Auth: DEA REG. 77/1763

Date: 29 MAR 1978

By: 024

5. In evaluating this proposal the following should be considered:

a. This is an interim proposal to effect initial staffing of a Technical Pool of engineers during FY 52 not to exceed 25 positions. Subsequent development of this program and ^{overall} internal reorganization will result in other changes of positions and ~~request for~~ ^{request for} T/O with the organizational framework and request for ~~increase~~ ^{increase} in T/O during FY 53.

b. This proposal is designed for immediate operation through FY 52. The increases included can be absorbed within the 1952 FY Budget Appropriation inasmuch as the present ~~to~~ T/O [REDACTED] will not be exceeded within FY 52. 25X9

6. To facilitate the establishment of this Technical Pool in TSS and entrance on duty ^{by 10 June 1952} of the 15 engineers ^{who are} in process of recruitment, may we have your concurrence or other comment at the earliest possible date. ~~The staff action is completed, this proposal change in T/O will be immediately forwarded to DD/P and DD/A for approval and issuance.~~

cc: Asst Director (Personnel)

Comptroller

T/O

1) Position not to be filled

2) Grade determination for these positions is being held in abeyance until functions are clarified by ~~officer~~ _____.

I and S (Memo by Magmt to support)

1. _____ requests an increase of _____
positions to its present T/O.

2. Request is based on _____

3. Present T/O - _____

Requested increase - _____

Proposed (New T/O) - _____

Attach Form 30-20

Jan 1951

David S Memo

1. It is requested that the present T/O for the — be increased from — to — positions.
2. Justification
3. If the — vacancies shown on Form 38-20 — are in — Division. being filed as quickly as possible.

The — additional positions requested are broken down as follows:

Training and Support Staff
Pool - Training Pool - SSD Pool - SO Pool
Administrative Pool